

Build Community Missouri Charter QUICK LIST: Click & Go

These tasks need to be completed as soon as possible.

1. Select a business name & Search the State to be sure it's available. **Search**

Fees and Forms

2. **Start a New Organization**

*List Yourself as the Registered Agent (Where business related mail goes to)

*Virtual addresses are acceptable for business locations.

Get Virtual Location

*File Articles of Organization:

Missouri Business Filings (mo.gov)

Keep record of Your Business ID #

(If you receive an error report, via email, address the specified issues & submit correct filings)

Submit corrected filings

3. **Get EIN**

(Keep Record of the EIN # provided by the IRS, for banking, business and nonprofit matters)

IRS Annual forms for Nonprofit form 990, or form 1023 for 501C Nonprofits

4. *Get Business Insurance

[Start a Small Business Insurance Quote | USAA | USAA](#)

-File Annual Registration Reports-

All Corporations and Nonprofits must file Annual or Biannual Registration Reports

With their SOS, before the deadline to avoid Fees.

-Search By Your Charter Number to Begin your Registration Report filing online.

-Search by the name of your entity to start your registration report filing online.

5. *Financial Assistance

Grants [Small Business Grants | Nav](#)

[Nonprofit Loans For Your Business | Financing Nonprofit Loans - LENDonate](#)

[*How to get business loan for nonprofit](#)

Loans [Small Business Property Loans](#)

6. Find Available Locations in US

[Commercial Real Estate for Lease | LoopNet](#)

7. (Find Available Locations in Missouri Area)

[Commercial Real Estate for Lease | LoopNet](#)

[Find Commercial Real Estate For Sale & Lease | C21 Commercial \(century21.com\)](#)

[Cape Girardeau Commercial Real Estate For Rent & Lease | Showcase](#)

8. Create A Website for Your New Organization

[Create Your Business Website](#)

[Create Your Business Blog](#)

[Create a Classes](#)

9. Get Exposure with Google

[Create a Google Account for Your New Business \(Recommended\)](#)

Or [Use an Existing Google Business Account to access Google Console](#)

Build Community's first Charter was established in Missouri.

Our Chapter aims to:

- **Provide easy access to resources that everyday members of our communities need.**
 - **To start and continue to change communities for the betterment of the future.**
- **Make dreams of owning a business more attainable, with minimal time investments.**
- **To encourage developments of community chapters in each state, and eventually, each city/town, for neighborhoods everywhere.**

Each community charter will have a different scope, but the mission will be the same.

***All charters are required to assess the needs of communities, based on the perceptions of members of the communities affected by the issue.**

*** All charters will make efforts to find resources needed to create new programs and developments to assist in long term community improvement.**

Coordinators of each location maintain total creative control of their charter and must comply with rule #1.

Rule #1- Allocated funds/donations, Community needs/issues will be reported/submitted through Build Community Fundraisers & Community Polling Boards, online.

Contact Us at HandWorld@yahoo.com for assistance